Present: Anja Bielinsky, Michael Bowser, Jarrod Call, Bianet Castellanos, Juliette Cherbuliez, Belinda Cheung, Shawn Curley, Vicki Field, Vicki Hanses (via Skype), Caroline Hayes, Kristin Kari Janke, Jeff Kahn, Mike Kilgore, Greg Lindsey, Christopher Phelan, Stephen Polasky, Henning Schroeder, Char Voight (staff)

Guests: Alison Skoberg, Jeremy Casper

1. The minutes and notes from the November 3 provisional GEC meeting were approved.

2. The Moodle site for the provisional GEC has been created and council members who have activated their Moodle accounts have access. Those who have not yet activated their accounts should do so as soon as possible so they can refer to the site for minutes, agendas, and other information.

3. Committee updates

   a. Fellowship issues: FY12 Graduate Education Financing Plan (FY12 financing graduate education memo and spreadsheet attached). The biggest change is that funding allocations will go directly to the collegiate units rather than to programs. Head counts and five-year average allocations were the metrics used to determine the FY12 allocations. Transition funds were used to make sure that no collegiate units would be in the red for FY12, but this will not be the case for FY13. The metrics to be used for FY13 will be discussed at Monday’s meeting of the Twin Cities deans. One stipulation will be that funding **must** be used for direct student support. Everything is up for reconsideration for FY13 including the amount of money to be allocated (may not be the same amount as FY12)

   b. Status of the call for DDF nominations and allocation of DDF slots. Based on feedback received to date, DDF nomination allocations will be made according to the criteria outlined in the handout “2011-2012 Doctoral Dissertation Fellowship Nomination Slot Allocation Plan.”

   c. Administrative home for cross-college, interdisciplinary graduate programs: Inter-collegiate interdisciplinary programs will remain in the Graduate School as far as degree clearance. “Graduate School” will appear on the student’s transcript, but this will be unrelated to the administrative processes of the program (which will still occur at the collegiate level). There will be a March 31 deadline stipulating that programs with multi-collegiate owners will have to have an MOU stating how they will jointly administer the program and outlining the processes, policies, etc that will govern students in the program. If programs fail to do this by the deadline, then the Graduate School will assign them to a single collegiate home for reasons related to student records. A complete list of the programs that will have to complete MOUs will be sent to the deans very shortly.
**Items for Discussion**

1. How should membership of fellowship and program proposal review committees be set up? Alison S. indicated that the IDF will be a large committee, but that many smaller committees would be needed as well.

Suggestions:
- Look at list of faculty who have benefited from Graduate School funding in the past
- Use letters or recommendation to get faculty names
- Go to departments with a list of potential fellowships that will need review committees and ask them for departmental volunteers
- Ask former committee members to forward the names of 3 people who they think will be good committee members

Also keep in mind that there are two types of committees: annual committees like the DDF and others that will pop up and need an open group. We should also keep in mind that with new fellowships (and there are many) that we have no idea how many applicants there will be and, thus, how big a review committee. These committees might be put together on an ad hoc basis, rather than through a formal process.

Vicki F. raised the issue of interdisciplinary graduate groups and new program proposals. The GEC must review all new and changed Ph.D. programs. This is not a responsibility that can be delegated to another committee. There will be several such items for review when the GEC convenes in February.

2. Determination of membership of the permanent GEC (attachments: description of the GEC from the report of the Academic Issues work group, and reports by college on fall 2010 graduate student enrollment, number of Ph.D. degrees awarded, and number of faculty with graduate education responsibilities)

Vicki F. provided council members with the data they had asked for about faculty counts, enrollments and so on to determine the possible number of representatives. She also noted that several extra-collegiate units, such as the 3 AHC shared programs as well as Duluth need to be added.

**DECISIONS:**
- **Tenured or tenure-track faculty only as eligible faculty members of the GEC**
- **The chair of the Committee on Committees should be invited to meet with the GEC in January for 1.21 meeting**

**Parameters for GEC:**
- Slot for intercollegiate interdisciplinary program
- Slot for Duluth
- Student slots
- 15-20 faculty members total (tenured and tenure-track only), plus 3 students
- Cannot allow substitutes at Council meetings (members are elected)
Questions:
- Is there anyone who we would **not** want to serve (e.g., deans)?
- What about ex-officio members?

4. Spring meeting dates:

   Friday, January 21, 1:00 - 3:00 p.m.
   Friday, February 18, 1:00 - 3:00 p.m.
   Tuesday, March 22, 1:00 - 3:00 p.m.
   Friday, April 15, 9:30 - 11:30 a.m.
   Friday, May 13, 9:30 - 11:30 a.m.
   Tuesday, June 7, 9:30 - 11:30 a.m.

   (locations to be announced)