All transfer international coursework must be reviewed by Graduate Admissions in the Graduate School.

The student submits a GDP including International Coursework (if applicable) to the program.

The program reviews the GDP; any transfer international coursework must be verified by Graduate Admissions in the Graduate School.

The GDP must be sent as a scanned file to Graduate Admissions in the Graduate School for review.

Once the GDP has been verified by Graduate Admissions, it is returned to the program.

After verification by the Graduate School, the program must check the box titled “International Coursework has been reviewed by Graduate Admissions” found at the bottom of the page one of the GDP. The program then submits the GDP to the college.

If a program/college submits a GDP where international coursework was not reviewed by the Graduate School first, it will be sent back to the program.

Once the college has signed off on the GDP, it is sent to Graduate Student Services and Progress (GSSP) located:

160 Williamson Hall