Management and Technical Assistance Program (MTAP)
Offered by the University of Minnesota’s Office for Business & Community Economic Development

Fall 2017 **PAID** Student Consulting Opportunities

**About the Program**

The Office for Business & Community Economic Development partners with the University of Minnesota graduate and professional programs in business, human resources, law, computer science, public health, and nonprofit management to offer this unique program, which gives students the opportunity to gain hands-on experience working with diverse organizations while the clients receive services that directly influence their success.

The Management and Technical Assistance Program (MTAP) strives to improve the quality of life in Minnesota’s urban communities by enhancing the performance and overall effectiveness of community-based nonprofits and small businesses, that serves these communities. **MTAP focuses on helping nonprofits and small businesses to build capacity and improve service delivery, as well as assisting them in accomplishing critical management and operational objectives.**

Projects run October - December 2017. One or more students are assigned to a project, depending on the scope and type of project requested, with each student contributing **60-80 hours** each.

Students are each **paid a stipend of $1,050 (minus taxes)** after project completion.

**To learn more about MTAP,** visit our website at [https://diversity.umn.edu/bced/node/135](https://diversity.umn.edu/bced/node/135).

**Student Projects include:**

1. Market Research & Analysis
2. Finance & Accounting
3. Strategic Planning
4. Program Evaluation
5. Marketing & Business Plan Development
6. Operations Management
7. Human Resources
8. Program and Fund Development
9. Demography and Feasibility Studies
10. Nonprofit Management

**Who is eligible?**

All University of Minnesota graduate and professional students from all schools and colleges.

**How to apply?**

1) **APPLY ONLINE at:** [https://diversity.umn.edu/bced/node/135](https://diversity.umn.edu/bced/node/135)
2) **SUBMIT RESUME & COVER LETTER to:**
   Ms. Nedy Windham
   CHI & MTAP Program Manager
   Email: windh003@umn.edu
   Phone: 612-625-2053

**APPLICATION DEADLINE**

**TUESDAY, SEPTEMBER 12, 2017**