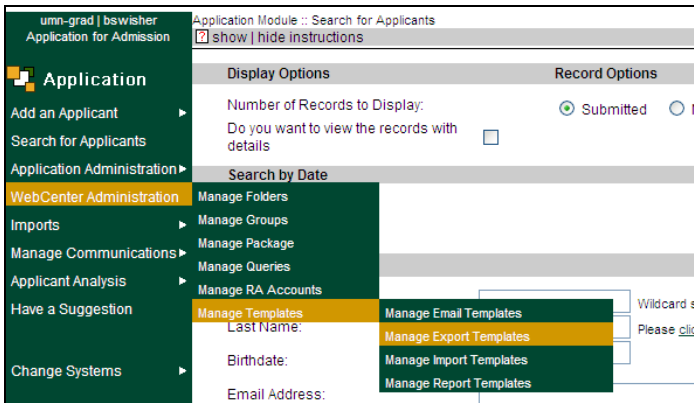
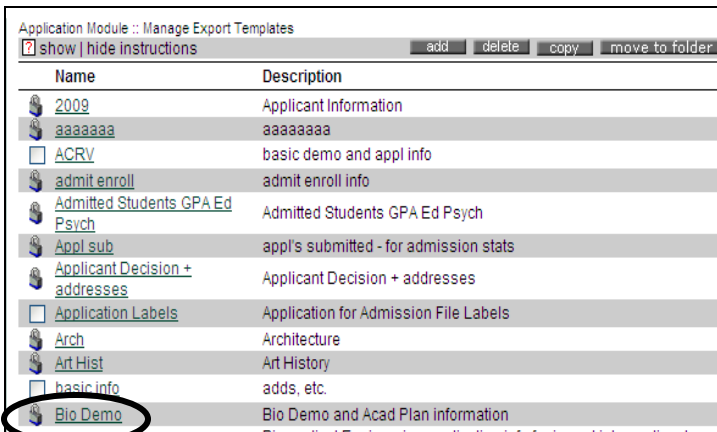


Moving Export Templates to the PROGRAM EXPORTS Folder (v. 102309)

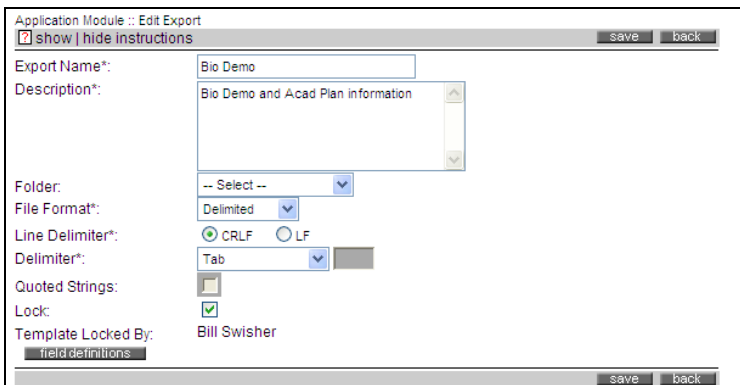
1. Navigate to and click on Manage Export Templates.



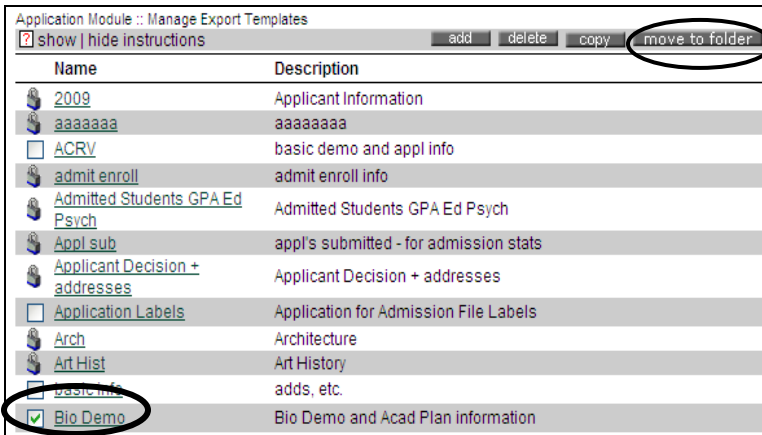
2. Click on the export template name to open it, or if the export template has a check box next to the name, click on it and move to step 4.



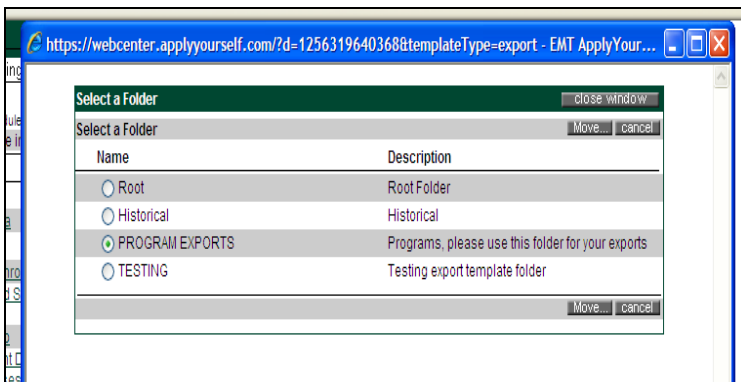
3. Uncheck the "Lock:" check box and click on the save button.
(Use this step to re-apply the lock for your export template)



- Click on the export template check box and click on “move to folder”.



- Click on the “PROGRAM EXPORTS” radio button and the Move button.



- Clicking on the “PROGRAM EXPORTS” folder you can verify the export template has been moved. Success!

