

**2009 Graduate Admissions Process & Updates sessions  
– Oct 26 & 29, Nov 4 & 5 –**

The Graduate Admissions office invites you to attend our 2009 Admissions Process and Updates session. The first part of this session will be an overview of credential evaluation and admissions office processes. The second half will be a summary of recent changes to the ApplyYourself (AY) system as well as a preview of upcoming admissions related changes. Please note you must register for this session online. Registration information and more details are included below.

Please note that this will not be a training session covering the basics of the AY admissions system. AY training is now available online via the Admissions Toolkit at:  
[http://www.grad.umn.edu/prospective\\_students/admissions\\_toolkit.html](http://www.grad.umn.edu/prospective_students/admissions_toolkit.html)

To accommodate a variety of schedules, the sessions will be offered on four different dates, including one session on the St. Paul campus:

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**EAST BANK, WALTER LIBRARY - ROOM 101:**

Monday - Oct. 26 – 9:00 to 11:00am  
Thursday - Oct. 29 – 2:00 to 4:00pm  
Wednesday - Nov. 4 - 9:00 to 11:00am

**ST. PAUL CAMPUS, MCNEAL HALL – ROOM 146:**

Thursday - Nov. 5 – 11:00 to 1:00pm  
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**REGISTRATION:**

Each session will accommodate a maximum of 50 attendees. Please register online as soon as possible at: <http://www.grad.umn.edu/dgs/workshops/>

**SESSION OUTLINE:**

Part 1 - Admissions process overview - Andy Lucas, Assistant to the Dean:  
Credentials, TOEFL requirements, scanned vs. paper file workflow, the appraisal form, country specific information, sample transcripts, costs, and the international student financial certification process.

Part 2 - Admissions updates - Dean Tsantir, Director of Admissions:  
Admissions office changes related to Graduate School restructuring and AY admissions system updates, including program forms, newly reformatted application PDF, self-reported test information, revised Race/Ethnicity categories, and more.

Other admissions office staff members will also be at the sessions to answer questions.